



4-H Record Book Evaluation Form

San Mateo County Record Book Judging

Name: _____ Club: _____ Grade: _____ Age: _____ Years in 4-H: _____

Award: _____ Judge's Signatures: _____

Areas of Assessment	Excellent	Good	Satisfactory	Needs Improvement	Unsatisfactory No Award
Order of Contents • Cover • Table of Contents • PDR • 4-H Story • Project Reports • Collection of 4-H Work • Past Year's Records	All items in the book are in the correct order <input type="checkbox"/>	One (1) item in the book is out of the correct order <input type="checkbox"/>	Two (2) items in the book is out of the correct order <input type="checkbox"/>	Three (3) items in the book is out of the correct order <input type="checkbox"/>	Four (4) or more items in the book are out of the correct order <input type="checkbox"/>
Comments:					
PDR Meeting Attendance	Member has 100% attendance at club and project meetings. <input type="checkbox"/>	Attended at least 90% of their club and projects meetings. <input type="checkbox"/>	Attended at least 80% of the club and project meetings. <input type="checkbox"/>	Member has attended 70% of their club and project meetings. <input type="checkbox"/>	Attended less than 70% of their club/project meetings. <input type="checkbox"/>
Goal Setting Star Rank Progress Bronze, Silver, Gold, Platinum Average 2 years for each star	Reached star rank. (Bronze, Silver, Gold, Platinum) Achieved on average. <input type="checkbox"/>	Activities are listed for star rank, but below average - 1 year <input type="checkbox"/>	Activities are listed for star rank, but 2 or more years below average. <input type="checkbox"/>	Activities listed, but totals not tallied. <input type="checkbox"/>	Totals not tallied. Activities not listed. <input type="checkbox"/>
Participation	Participated in club, county, and regional/state events and activities. Participation in many activities involving leadership, citizenship, officer roles, and community service. <input type="checkbox"/>	Participated in club and county events and activities. Participation in some activities involving leadership, citizenship, officer roles, and community service. <input type="checkbox"/>	Participated in club activities. Participation in very few activities involving leadership, citizenship, officer roles, and community service. <input type="checkbox"/>	Participated in some club activities. No participation in activities involving leadership, citizenship, officer roles, and community service. <input type="checkbox"/>	Did not participate in club activities. <input type="checkbox"/>
Comments:					

<p>4-H Story Not to exceed 6 pages. Junior (or first year) 1-2 pages Intermediate: 2-4 pages Senior: 3-6 Pages Single sided, 1 1/2" inside margin, 1" top, bottom and outside margins.</p>	<p>Tells a complete story of the last year cycle. Story includes goals and challenges of the year and shows growth from year to year. Very few grammar and spelling errors. Meets the page per year guideline. <input type="checkbox"/></p> <p>Comments:</p>	<p>Story covers overall year, but does not tell about overall growth. Some spelling and grammar errors. Meets the page per year guideline. <input type="checkbox"/></p>	<p>Did not cover their whole year in 4-H. There are a few spelling and grammar errors. Meets the page per year guideline. <input type="checkbox"/></p>	<p>Story is not clear. Many spelling and grammar errors. Does not meet the page per year guideline. <input type="checkbox"/></p>	<p>Story is missing. <input type="checkbox"/></p>					
<p>Project Report Forms 1. _____ 2. _____ 3. _____ 4. _____ List each project individually Evaluate each project</p>	<p>Member has shown growth in their project, sharing project knowledge, project income and expense, and inventory and supplies. Member has included supplemental forms and/or leadership plans, if applicable. All signatures are present.</p> <p>1 2 3 4</p>	<p>Member has shown growth in their project, sharing project knowledge, project income and expense, and inventory and supplies. Missing minimal information and/or didn't use supplemental forms where needed. All signatures are present.</p> <p>1 2 3 4</p>	<p>Member has shown standard growth in their project. Some information missing on form. All signatures are present.</p> <p>1 2 3 4</p>	<p>Member has shown little growth in their project. Did not share what they have learned in their project. Forms missing signatures.</p> <p>1 2 3 4</p>	<p>Form is present but not filled out.</p> <p>1 2 3 4</p>					
<p>Collection of 4-H Work Newspaper clippings—<i>written by or about the member.</i> 4-H Flyers or Brochures—<i>designed or created by the member.</i> Limit of 2 pages 4-H Photos— limit of 5 pages</p>	<p>Pages are neat, creative, well presented, and all pictures are captioned. Pictures tell a story of learning, growth, leadership, and citizenship. <input type="checkbox"/></p>	<p>Pages are neat, well presented, and most pictures are captioned. Pictures show what was learned and gained during the year. <input type="checkbox"/></p>	<p>Pages are fairly neat, well presented, and some pictures are captioned. <input type="checkbox"/></p>	<p>Pages are not captioned and relevancy to the project(s) is hard to determine. <input type="checkbox"/></p>	<p>Pages are sloppy and no explanation of pictures <input type="checkbox"/></p>					
<p>Overall Appearance of Record Book</p>	<p>All work in the book is professional in appearance. <input type="checkbox"/></p> <p>Comments:</p>	<p>All work in the book is neat and legible. <input type="checkbox"/></p>	<p>The book is legible but could be improved. <input type="checkbox"/></p>	<p>Some work in the book is messy and writing is hard to read. <input type="checkbox"/></p>	<p>Most of work in the book is messy and illegible. <input type="checkbox"/></p>					
<table border="1"> <tr> <td data-bbox="1377 1325 1463 1623">Excellent</td> <td data-bbox="1377 1024 1463 1325">Good</td> <td data-bbox="1377 724 1463 1024">Satisfactory</td> <td data-bbox="1377 424 1463 724">Needs Improvement</td> <td data-bbox="1377 109 1463 424">Unsatisfactory No Award</td> </tr> </table> <p><i>Revised September 19, 2009. Adapted from Merced County. Provided by the Statewide 4-H Incentives and Recognition Advisory Committee.</i></p>						Excellent	Good	Satisfactory	Needs Improvement	Unsatisfactory No Award
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