

March 30, 2009

Dear Alumni 4-Her of San Mateo County:

If you are currently enrolled in higher education, you are eligible to compete for one of the 2009 San Mateo County 4-H Alumni Scholarship II scholarships. The 4-H Scholarship Fund for Alumni has announced its schedule for selection of 2009 recipients. Scholarship funds will be divided among deserving 4-H alumni members to further their education. We hope that you will take time to apply and compete for one of the awards. Enclosed is an application.

The number and amounts of scholarships vary each year, depending on the findings of the judges and available funds.

**Applicants must be 4-H alumni of San Mateo County, college freshmen or above or enrolled in some school of higher education.** First consideration will be given to applicants who have not received this particular 4-H scholarship support previously.

The procedure is simple and well worth the time and effort it takes to apply. Applicants must submit an essay, appropriate transcripts, three letters of recommendation, an application, and a completed record book from all previous years in 4-H.

**All applications are due to the San Mateo County 4-H Office no later than Friday, June 12, 2009. Recommendations and transcripts are due Friday, May 29, 2009.** A major consideration in the judging is that the application package is complete, so the sooner you get started on this, the better.

A panel of judges will do the judging. Judging is done on a percentage basis as follows: Essay – 30%; Transcripts – 10%, Recommendations – 20%; Leadership & Achievements shown by previous 4-H records – 25%, and Community Service/Volunteerism last 12 months – 15%. The judging is completed on a point system and is extremely fair and unbiased.

**Take the time to apply for one of these scholarships.** If you have any questions, contact Peggy Scholl at 650-368-0882.

Sincerely,

Peggy Scholl  
Scholarship II Committee Chairperson

Mary Meyer  
4-H Program Representative

Enclosures: application, recommendation forms

# SAN MATEO COUNTY 4-H CLUB COUNCIL SCHOLARSHIP II APPLICATION INSTRUCTIONS

Each application **must** include:

1. An **essay** on the general theme of: “How the applicant’s 4-H experiences have prepared him or her for present and future achievement”. The essay should be no longer than four (4) double-spaced, typewritten pages or six (6) hand-written pages. Neatness, spelling, and grammar will be taken into consideration. **NOTE: All previous essays must be included for the judges to read. A new essay needs to be written each time you apply. You need to address all five criteria in order to be considered for a scholarship.**
2. **Transcripts:** High school and college for sophomores, college only for juniors and seniors. (Down-loaded transcripts are acceptable.)
3. At least three **letters of recommendation**, one each from:
  - ❖ College related (teacher, professor, counselor, or staff member, someone familiar with the student’s current schooling).
  - ❖ Community related (i.e., 4-H leader, community service advisor, etc.)
  - ❖ A personal reference from a non-related adult
4. Completed previous **Record Book** for **ALL** 4-H years, showing leadership and achievement. If incomplete, please give reason why.
5. **Community Service and/or Volunteer** (Any community involvement or volunteerism within the last 12 months). **List** on application. In your essay you may explain or describe what you have done.

In general, scholarships are awarded on the basis of achievement (both academic and contributions to the community as demonstrated by the student’s work, 4-H ideals, and goals) and capacity for learning from experience, hard work, and perseverance. Scholarships are not awarded on the basis of need.

Scholarships will be awarded on the basis of:

Essay.....	30%
Transcripts ( <i>High grade point average is not essential</i> ).....	10%
Recommendations.....	20%
Leadership & Achievement as shown by previous Record Book.....	25%
Community Service/Volunteerism last 12 months.....	15%

Applicants must be college freshmen or above. First time applicants and re-applicants who **have not** received a Scholarship II Award previously will be considered first for funding. Then, re-applicants who **have** previously received a Scholarship II Award will be considered, subject to funds available. Re-applicants must apply in full each year.

All transcripts and recommendations are due in the County Office by May 29, 2009. **Ask them to be sent to: 4-H Office, Scholarship II, 80 Stone Pine Rd., #100, Half Moon Bay, CA 94019. Phone:(650)726-9059. FAX: (650)726-9267.** It is your responsibility to make sure these items have been received.

Submit the attached application completed and signed together with your previous 4-H record book to the County Office. Print legibly, fill out the application form completely, and be sure all information is accurate. Incorporate the application form and essay as the first pages in your record book. Be sure all the forms are signed.

Scholarship monies will be distributed to recipients upon proof of enrollment in at least 6 units and receipts for expenditures for at least the amount of the award.

**COMPLETED APPLICATIONS DUE NO LATER THAN FRIDAY, JUNE 12, 2009**

**APPLICATION FOR SAN MATEO COUNTY 4-H CLUB COUNCIL SCHOLARSHIP II**

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Present Address \_\_\_\_\_

Permanent Address \_\_\_\_\_

Phone \_\_\_\_\_ Years Spent in 4-H \_\_\_\_\_

<u>Schools Attended (High School &amp; College)</u>	<u>Date Entered</u>	<u>Date Left</u>	<u>Date</u> <u>Graduated</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

College Units Completed \_\_\_\_\_ College Units Now in Progress \_\_\_\_\_

Major? \_\_\_\_\_

List Community Service/Volunteerism/Extra-Curricular Activities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

References: List below the names of people you have asked to write recommendations for your application.

<u>Name and Title</u>	<u>Address</u>	<u>Phone</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The above statements are true, correct, and complete to the best of my knowledge.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
Date

Return this form as the front page of your record book with your scholarship essay to:  
Scholarship II Applicant  
San Mateo County 4-H Office  
80 Stone Pine Road, #100  
Half Moon Bay, CA 94019  
Phone: (650) 726-9059  
FAX : (650) 726-9267

**RECORD BOOK AND 4-H ESSAY DUE NO LATER THAN FRIDAY, JUNE 12, 2009**

**SAN MATEO COUNTY 4-H CLUB COUNCIL SCHOLARSHIP II RECOMMENDATION**

**Applicant's Name** \_\_\_\_\_  
(Please print or type)

**Your Name and Address** \_\_\_\_\_

**How long have you known the applicant?** \_\_\_\_\_

**In what capacity do you know the applicant?** \_\_\_\_\_

**To the person making the recommendation:**

The information you supply will be made part of this applicant's scholarship consideration file. It will be held in strict confidence. Please give your frank, objective evaluation and indicate how well you know the applicant. You may wish to comment on the individual's maturity, integrity, citizenship, social adjustment, community involvement, leadership qualities, scholastic performance, or vocational goals. If you feel you cannot write a recommendation for this individual, please state so, and return this form immediately. Recommendations must be received no later than the date shown below. Please enter your recommendation in the space provided below and continue on the back, if necessary. Thank you.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Place of Employment

This sheet will be held in confidence between you and the judges and will not be returned to the subject concerned.

**Mail this form to:**  
**San Mateo County 4-H Office**  
**Scholarship II Recommendation**  
**80 Stone Pine Rd., #100**  
**Half Moon Bay, CA 94019**  
**Phone: (650) 726-9059**  
**FAX: (650) 726-9267**

**DUE FRIDAY, MAY 29, 2009**