

January 2, 2009

TO: San Mateo County 4-H Members

FROM: **Heather McAvoy**, Co-Coordinator, **Jane Stahl**, Co-Coordinator  
**Mary Meyer**, 4-H Youth Development Program Representative



*4-H Presentation Day will be held on  
Saturday, February 28, 2009  
Crystal Springs Methodist Church  
2145 Bunker Hill Dr.  
San Mateo, CA 94402  
**NOTE: This is a change in Location**  
Participant check in time is 12 noon.*

Presentations are an excellent way to demonstrate something that you have learned in 4-H and to develop your public speaking skills. It is not too early to start working on your presentations! Choose a topic that you are comfortable with and have plenty of knowledge in and you're set. Sharing your knowledge with others is basically what a presentation is. Presentation Day includes the following categories:

Demonstrations and Illustrated Talks  
Scientific Demonstrations and Illustrated Talks  
Educational Displays  
Prepared Speech  
Impromptu Speech  
Interpretive Reading  
Share the Fun  
Cultural Arts  
Audio-Visual Presentations  
Problem Solving Presentations

Topics should be related to your projects or activities in 4-H. Practice your presentation (a lot!) and try it out at a club or project meeting prior to County Presentation Day. You will be judged on topic, subject knowledge, presentation, organization, voice, manner and appearance, visual clarity, and ability to answer questions.

There is a very complete 4-H Presentation Day manual posted on the State 4-H website at <http://ca4h.org/leadership/spd/index.asp>. This manual contains everything you need to know about choosing a category and following the up-to-date State standards and rules. **These State rules, standards and judging rubrics will be used at County Presentation Day. It is important for all participants to review them and follow them.** The manual is available on-line in both .pdf and MS Word formats.

Gold Medal winners at our County Presentation Day will be eligible to present at the **North Central Sectional Presentation Day on March 28, 2009** at UC Davis. Medalists from Sectional Presentation Day will be eligible to present at the **State Presentation Day, also at UC Davis on May 30, 2009.**

Enclosed you'll also find the Entry Form **due to the County Office by Friday, February 13, 2009.**

**AV Presentations:** If you are planning an AV presentation please review the criteria for AV Presentations in the State 4-H Presentation Manual. We will be strictly adhering to these rules. As PowerPoint has become a popular and powerful presentation tool, we are seeing more and more AV Presentations at Presentation Day. However, it is important to understand that, like any other type of presentation, the 4-H youth presenting is entirely responsible for all aspects of creating the presentation and for providing and setting up the equipment. In other words, a PowerPoint presentation should not be attempted unless the youth member is able to handle and connect expensive laptops and projectors on their own. Parents will not be allowed to assist (other than lifting something too heavy for the child) on Presentation Day, regardless of the child's age. We will have an appropriate room and projection surface (a screen or white wall) available for AV Presentations, but **San Mateo County 4-H will NOT be providing computers, projectors, cables, plug strips or power cords.** Thank you in advance for your complete cooperation with these rules.

If you have a disability that requires accommodation, please provide that information on the form.

Many adult and youth volunteers are needed to make this event spectacular. So pick up the phone and call Heather McAvoy at 747-0834, or e-mail her at [heather@landb.com](mailto:heather@landb.com) to find out what you can do to help. Just a reminder to Community Leaders: please have two adult representatives from your club participate in judging.

Let's all encourage and support 4-Hers to actively participate in this wonderful countywide event.

Enclosure

**2009 San Mateo County  
4-H PRESENTATION DAY ENTRY FORM  
February 28, 2009**

**Entries are due Friday,  
February 13, 2009.**

**Send/deliver to: UCCE 4-H YDP  
Countywide Presentation Day  
80 Stone Pine Rd., #100  
Half Moon Bay, CA 94019**

Type of Presentation (see Presentation Manual for descriptions) - check one:

- |  |   |
|--|---|
| <input type="checkbox"/> Demonstration               | <input type="checkbox"/> Share the Fun          |
| <input type="checkbox"/> Scientific Demonstration    | <input type="checkbox"/> Interpretative Reading |
| <input type="checkbox"/> Illustrated Talk            | <input type="checkbox"/> Prepared Speech        |
| <input type="checkbox"/> Scientific Illustrated Talk | <input type="checkbox"/> Impromptu Speech       |
| <input type="checkbox"/> Educational Display         | <input type="checkbox"/> Cultural Arts          |
| <input type="checkbox"/> Audio-Visual Presentation*  |   |

Title of Presentation: \_\_\_\_\_

Description: \_\_\_\_\_

Presenter Name \_\_\_\_\_ Club/Group \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Age \_\_\_\_\_ Grade \_\_\_\_\_ Primary Member [ ] Yes [ ] No

Have you done a demonstration at the County level before? [ ] Yes [ ] No

Will presentation be held outside? [ ] Yes [ ] No

Is this a Team Presentation? [ ] Yes [ ] No

Will you use a live animal? [ ] Yes [ ] No If yes, which specie \_\_\_\_\_

Presentation is related to which 4-H project \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Presenter signature)

\*For Audio Visual Presenters:  
I understand that I must provide all of my own audio-visual equipment and set it up myself  
without any adult assistance. [ ] Initial

**IMPORTANT:** Please list all additional members in a group presentation, and include additional  
information (such as a disability that requires accommodations), on a separate sheet.